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Dear [redacted]

I'm sorry that circumstances prevented you from joining me and the former public affairs officers for lunch today. We had a brief, informal meeting in my office to talk about the old and new responsibilities of the public affairs function and then my entire staff joined us for lunch in the Executive Dining Room.

I hope to continue this contact, from time to time sending you items of interest and information to help you keep abreast of Agency activities. You are, after all, one of our best emissaries.

Enclosed are some CIA factsheets including the History of CIA Public Affairs and Public Affairs Chronology that might be of special interest to you, and the Media Highlights for 2 October.

Again, I'm sorry I did not get the opportunity to meet you, but perhaps ^{can rectify that} at our ^{annual} Christmas party. I'll send you the specifics later.

Sincerely,

HEH

not sent